



 SHEEP FAIRS LIMITED IN CONJUNCTION WITH UTTOXETER TOWN COUNCIL PRESENT
 


UTTOXETER SHEEP FAIR

SATURDAY 9TH JULY 2022

MARKET PLACE AND HIGH STREET, UTTOXETER - 10AM TO 5PM

WWW.UTTOXETERSHEEPFAIR.CO.UK

APPLICATION FOR A TRADE STAND

PRICE FOR A 3M X 3M PITCH IS £50 . YOU SHOULD BRING YOUR OWN GAZEBO.

TO CONFIRM YOUR BOOKING PLEASE COMPLETE THIS BOOKING FORM AND SEND TO US ALONG WITH A COPY OF YOUR PUBLIC LIABILITY INSURANCE FOR A MINIMUM OF £2M, A COMPLETED RISK ASSESSMENT FORM AND FULL PAYMENT (REQUIRED AT TIME OF BOOKING).

I WILL BE PAYING THE TOTAL AMOUNT TO 'SHEEP FAIRS LIMITED' AS FOLLOWS:

BY CHEQUE - ENCLOSED

BY BAGS TO BARCLAYS BANK A/C NO: 33720713 SORT CODE: 20-63-28 REFERENCE YOUR NAME

PRINT NAME

COMPANY NAME

ADDRESS.....

.....POST CODE

MOBILE NO.

EMAIL

SIGNATURE DATE

POST OR EMAIL COMPLETED FORM AND REQUIRED DOCUMENTS TO SHEEP FAIRS LTD.

C/O: RICHARD SPENCER, BENTLEY FIELDS FARM, ALKMONTON, ASHBOURNE, DERBYSHIRE, DE6 3DJ
 INFO@UTTOXETERSHEEPFAIR.CO.UK



SHEEP FAIRS LTD. IS REGISTERED IN ENGLAND & WALES. COMPANY REGISTRATION NUMBER 11082751



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RISK ASSESSMENT

WHY YOU MUST COMPLETE A RISK ASSESSMENT FORM.

IF SOMEONE COMES ON TO YOUR STAND AND INJURES THEMSELVES THEY CAN LOOK TO SEEK COMPENSATION FROM YOU. IF YOU'VE MADE NO EFFORT TO COMPLETE A RISK ASSESSMENT, OR HAVE SIMPLY PUT 'NO RISK' ACROSS YOUR FORM, A COURT COULD LOOK AT THIS AS THOUGH YOU HAD NOT MADE ANY EFFORT TO CONSIDER THE WELFARE OF PEOPLE COMING ONTO YOUR STAND. IF HOWEVER YOU HAVE COMPLETED A RISK ASSESSMENT AND EVEN IF THE INJURY IS AS A RESULT OF A HAZARD NOT IDENTIFIED IN THE ASSESSMENT, A COURT MAYBE MUCH MORE LIKELY TO LOOK FAVOURABLY ON YOU AS YOU'VE SHOWN THAT YOU HAVE CONSIDERED THE RISKS AND TAKEN STEPS TO MINIMISE THEM.

WHERE WORK WILL INCLUDE ERECTION AND REMOVAL OF STRUCTURES, THE RISK ASSESSMENT MUST INCLUDE DETAILS OF, HOW YOU WILL ENSURE NO UNAUTHORISED ACCESS TO YOUR WORKING AREA, IF HEIGHT IS INVOLVED SUITABLE ACCESS AND PREVENTION OF FALLS AND DETAILS OF ANY PPE REQUIRED.

A HAZARD IS ANYTHING WITHIN REASON WHICH COULD CAUSE DAMAGE TO PEOPLE, PROPERTY OR THE ENVIRONMENT. MARQUEES AND GAZEBOS OF ANY SIZE, BANNERS OR FLAG POLES MUST BE FIT FOR PURPOSE AND SECURE. HAZARDS COULD INCLUDE ACCESS, SLIPS, TRIPS, FALLS FROM HEIGHT, MANUAL HANDLING, USE OF ELECTRICAL EQUIPMENT, WEATHER, OR ITEMS ON DISPLAY.

A RISK ASSESSMENT IS AN IMPORTANT STEP IN PROTECTION OF YOUR WORKERS AND YOUR BUSINESS AS WELL AS COMPLYING WITH THE LAW. THE HEALTH & SAFETY EXECUTIVE PRODUCE A USEFUL GUIDE TO ASSIST YOU IN COMPLETING RISK ASSESSMENTS SHOULD YOU REQUIRE IT.

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RISK ASSESSMENT FORM

COMPANY NAME	
ADDRESS	
RESPONSIBLE PERSON	
ASSESSMENT DATE	
ASSESSORS SIGNATURE	

HAZARD (FIRE RISKS MUST BE INCLUDED)	RISK	SEVERITY RATING	PROBABILITY RATING	CONTROLS TO MINIMISE RISK

SEVERITY RATING

- 1 MINOR - BASIC FIRST AID TREATMENT
- 2 MODERATE - MEDICAL INTERVENTION REQUIRED AND WILL BE RECOVERED FROM
- 3 MAJOR - DEATH OR LIFE CHANGING INJURY AFFECTING AN ABILITY TO WORK

PROBABILITY RATING

- UNLIKELY – A SURPRISE IF IT HAPPENED
- POSSIBLE – EVEN WITH CONTROLS IT COULD HAPPEN IF NOT MANAGED
- VERY LIKELY – NO-ONE WOULD BE SURPRISED IF IT HAPPENED



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WEBSITE & EVENT LEAFLET INFORMATION

YOUR WEBSITE AND SHOW LISTINGS ARE FREE OF CHARGE. BY COMPLETING THIS FORM YOU WILL BE INCLUDED IN THE LIST OF EXHIBITORS ON THE UTTOXETER SHEEP FAIR WEBSITE AND IN OUR SOCIAL MEDIA LISTINGS.

YOUR COMPANY DETAILS WILL APPEAR ON WWW.UTTOXETERSHEEPFAIR.CO.UK AS SOON AS THIS FORM HAS BEEN RETURNED WITH A COMPLETED RISK ASSESSMENT.

COMPANY NAME

ADDRESS

..... POST CODE

TEL MOBILE

EMAIL

COMPANY WEBSITE

SOCIAL MEDIA PAGE LINKS

ABOUT YOUR EXHIBIT/OFFERING AT THE 2022 SHEEPFAIR

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GENERAL TERMS

- ALL APPLICATIONS MUST BE MADE ON THIS FORM.
- ALL PAYMENTS SHOULD BE MADE TO SHEEP FAIRS LTD. EITHER BY CHEQUE OR BACS TO BARCLAYS BANK A/C NO: 30951102 SORT CODE: 20-25-85, REFERENCE YOUR NAME/COMPANY.
- NO EXHIBITOR WILL BE ALLOWED TO SET UP ON SITE UNLESS ALL OUTSTANDING ACCOUNT BALANCES HAVE BEEN PAID IN FULL.
- SPACE IS ALLOCATED AT THE SOLE DISCRETION OF THE ORGANISER.
- NO POLITICAL PROPAGANDA, ILLEGAL OR IMMORAL MATTER MAY BE DISPLAYED OR DISSEMINATED FROM THE SPACE OR ON THE SITE.
- THE EXHIBITOR WILL BE RESPONSIBLE FOR INSURING THEIR OWN PROPERTY AND TAKE SENSIBLE PRECAUTIONS TO GUARD AGAINST ITS LOSS OR DAMAGE
- INFORMATION GIVEN ON THIS FORM AND IN ANY OTHER COMMUNICATION MAY IN WHOLE OR PART BE RECORDED ON A COMPUTER REGISTERED UNDER THE DATA PROTECTION ACT 2018 AND IN ACCORDANCE WITH GDPR REGULATIONS.

I/WE AGREE TO ABIDE BY THE GENERAL TERMS AND CONDITIONS OF SHEEP FAIRS LTD. AS STATED. I ENCLOSE

BOOKING FORM

RISK ASSESSMENT FORM

WEBSITE & EVENT LEAFLET INFORMATION

NAME

SIGNATURE DATE

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